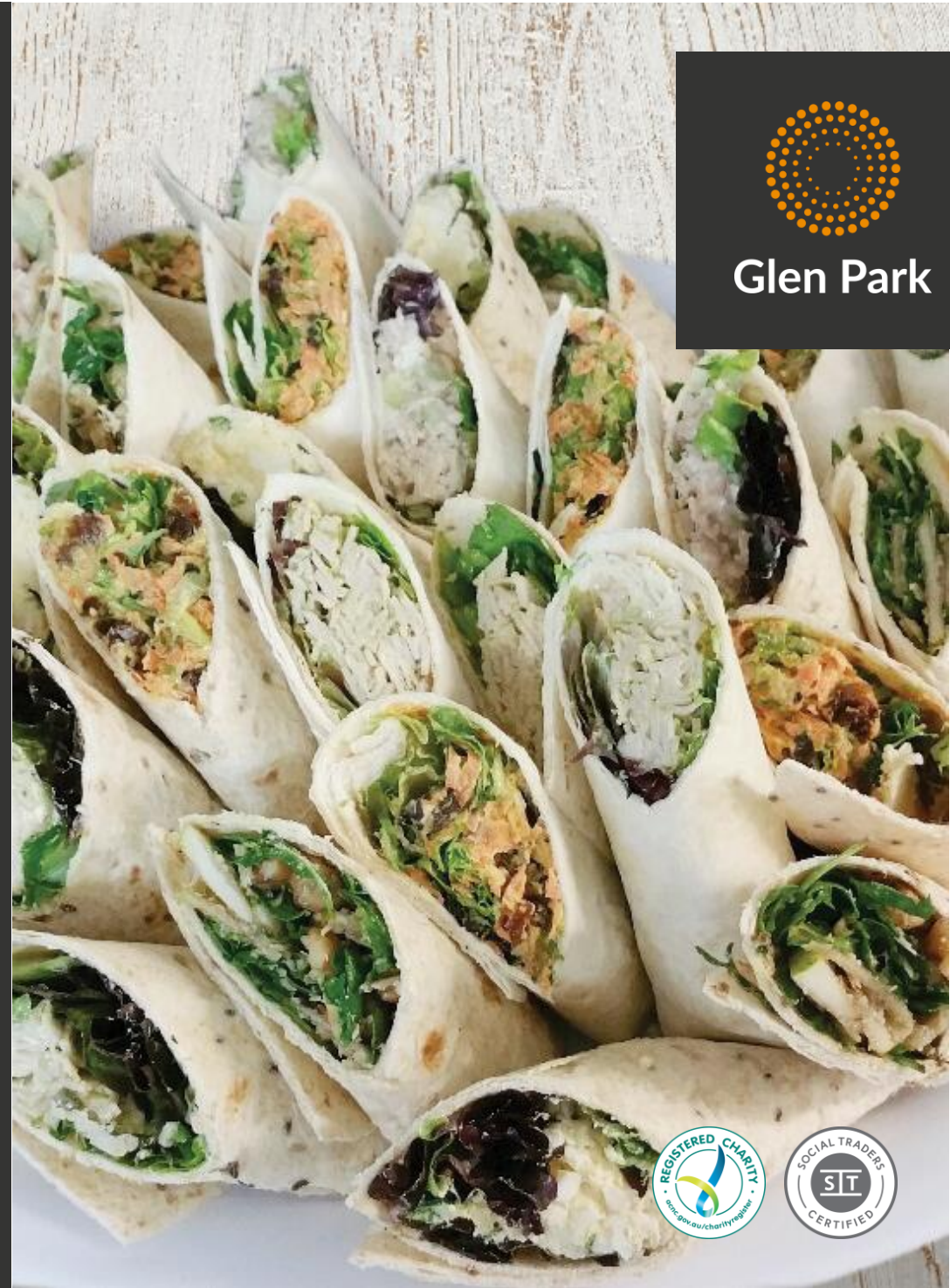


Café on the Park.

catering
order form.



Glen Park



Supporting your café is supporting your community.

Café on the Park is a registered social enterprise. We have a café and catering service.

We provide a free community pantry for people who require some additional support with food security and we host a free community meal once a month and also provide training in our café.

By supporting our social enterprise café you are not only supporting us to provide these services, you are supporting your own community.

Contact Name _____

Phone _____

Company Name _____

Postal/Invoice Address _____

Email Address _____

Date of Function _____ Time _____ Number of Guests _____ Pickup Delivery *

Location Catering Required _____

Please note:

- **Minimum of 72 hours' notice required**
- **Delivery within 15km round trip \$20**
- **Delivery exceeding 15km round trip charged at \$1 per km**
- **Free delivery on orders exceeding \$350**
- **A surcharge will apply for afterhours catering**
- **Special dietary requirements can be found on pages 9 & 10**



Glen Park

Café on
the Park.





**Café on
the Park.**

Description	\$	Quantity	Total
BREKKIE BASICS			
Egg & Bacon Brekkie Roll – Bacon, eggs, tomato relish & cheese – minimum order of 5 - H	\$50.00		
Yoghurt & Muesli Cups – Yoghurt, toasted muesli, honey & mixed berries – minimum order of 5	\$35.00		
Breakfast Burrito – minimum order 5 of one flavour – please state how many next to choice - H <ul style="list-style-type: none"> • Scrambled eggs, salsa, black beans, cheddar _____ • Chorizo, scrambled eggs, salsa, cheddar _____ 	\$50.00	_____ _____	
Assorted Croissants – minimum order of 12 – H * Ham, Cheese, Tomato * Cheese & Tomato * Turkey, Cranberry, Swiss Cheese *	\$48.00		
SANDWICH BAR			
Assorted Sandwiches – minimum order of 5	\$25.00		
Assorted Wraps – minimum order of 5	\$25.00		
Assorted Baguettes – minimum order of 6	\$35.00		
Combo – ½ Sandwich ½ Wrap 1 Baguette (4 pieces per person) – minimum order of 6	\$75.00		
Party Wraps – Bite size wraps – minimum order of 5	\$25.00		





**Café on
the Park.**

Description	\$	Quantity	Total
HEALTHY OPTIONS			
Fruit Box - fresh cut fruit - Variety dependent on seasonal availability – minimum order of 10	\$50.00		
Fruit & Cheese Box - Assorted cheeses, fresh & dried fruit & crackers – minimum order of 10	\$80.00		
Assorted Cheese, dried fruit, nuts, fruit paste & crackers – minimum order of 10	\$60.00		
Trio of Dips - Assorted veggie crudités & crackers – minimum order of 10	\$40.00		
Frittata – Potato, pea, roast capsicum – minimum order of 10 – served w/ tomato relish GF * V	\$20.00		
Frittata – Bacon, jalapeno, broccoli – minimum order of 10 – served w/ tomato relish GF	\$20.00		
Rice Paper Rolls – minimum order 10 of one flavour- please state how many next to choice <ul style="list-style-type: none"> • BBQ Chinese Pork _____ • Satay Chicken _____ • Vegan _____ 	\$40.00	_____ _____ _____	
SPRING TART LUNCH			
1 tart of your choice and Greek salad – serves 10 people <ul style="list-style-type: none"> • Zucchini, cherry tomato, feta & lemon tart _____ • Spinach, roast pumpkin, Pepitas, goats cheese _____ • Bacon, asparagus, basil, ricotta _____ 	\$150.00	_____ _____ _____	





**Café on
the Park.**

Description	\$	Quantity	Total
SALAD BOXES			
Minimum order 5 of one flavour - salads can be served individual or bulk <ul style="list-style-type: none"> • Thai Noodle Salad * VE * GF * V * _____ • Tandoori Pumpkin Lentil Salad * V * GF * _____ • Reuben Potato Salad _____ • Smoked Chicken Salad w/ peanut & chilli brittle _____ • Chicken Noodle Salad _____ • Tuna & Herb Risoni Salad _____ • Kale Power Salad * VE * GF * V * _____ • Roasted Carrot Brown Rice Salad * VE * V * GF * _____ 	\$50.00	_____	_____
SLIDERS			
Minimum order 10 of one flavour <ul style="list-style-type: none"> • Honey & Ale Pulled Chicken Sliders _____ • Pulled Pork & Pineapple Slaw Sliders _____ • Veggie Slider w/ relish _____ 	\$50.00	_____	_____





**Café on
the Park.**

Description	\$	Quantity	Total
BAGELS			
Minimum order 10 of one flavour	\$125.00		
<ul style="list-style-type: none"> • Salmon, cream cheese, lettuce, pickles, capers _____ • Ham, seeded mustard, tasty cheese, mayo, lettuce _____ • Tomato, bocconcini, pesto, rocket _____ • Turkey, bacon, lettuce, mayo _____ • Falafel, Hommus, tomato, red onion, jalapenos _____ 			
HOT INDIVIDUAL MEALS			
Minimum order 10 of one flavour			
<ul style="list-style-type: none"> • Spaghetti Bolognese _____ • Green Chicken Curry w/ Rice _____ • Fettuccini Carbonara _____ • Beef Bourguignon w/ Mashed Potato _____ • Moroccan Chicken w/ Cous Cous & Yoghurt _____ • Pumpkin, Chickpea & Coconut Curry w/ Rice - * VE * GF * V * DF * _____ • Lasagne - * VE * GF * V * DF * _____ • Lentil & Mushroom Bolognese - * VE * GF * V * DF * _____ • Roasted Cauliflower Coconut Curry - * VE * GF * V * DF * _____ 	\$150.00 \$150.00 \$150.00 \$150.00 \$150.00 \$150.00 \$150.00 \$150.00		





**Café on
the Park.**

Description	\$	Quantity	Total
INDIVIDUAL SOUP			
Minimum order 5 of one flavour – all soups served w/ bread roll			
<ul style="list-style-type: none"> Traditional Pumpkin Soup * VE * GF * V * _____ Chicken & Sweet Corn - * GF * _____ Bacon, leek & potato Soup _____ Curried Carrot, Sweet Potato & Ginger Soup - * VE * GF * V * DF * _____ 	\$45.00 \$45.00 \$45.00 \$45.00	_____ _____ _____ _____	
HOT OPTIONS			
Minimum order of 10 people			
<ul style="list-style-type: none"> Homemade Mini Sausage Rolls (2 pp) _____ Assorted Homemade Mini Quiches (1 pp) _____ Homemade Spinach & Cheese Puffs (1pp) _____ Cocktail Chicken Kebabs (2pp) _____ 	\$20.00 \$20.00 \$20.00 \$40.00	_____ _____ _____ _____	
SWEET TEMPTATIONS			
Homemade Assorted Sweet Treats (2pp) - minimum order of 10	\$30.00		
Friends – minimum order 6 of one flavour - * GF * * Vanilla * Almond & Honey * Raspberry * Blueberry * Lemon * Chocolate *	\$24.00		
Buttermilk Scones - jam & whipped cream supplied – minimum order of 10	\$20.00		
Portuguese Custards Tarts – minimum order of 12	\$30.00		





**Café on
the Park.**

Description	\$	Quantity	Total
Sweet Muffins – minimum order of 6 <i>* Banana * Choc Chip * White Chocolate & Raspberry * Blueberry * Apple Crumble * Chocolate *</i>	\$18.00		
Box of Brownies – 10 pieces	\$35.00		
Mini Loaf Cakes – minimum order 8 of one flavour <i>* Banana * Carrot * Orange & Poppy Seed *</i>	\$35.00		
CONDIMENTS & EXTRAS			
Tomato Sauce per container	\$3.00		
BBQ Sauce per container	\$3.00		
Sweet Chilli Sauce per container	\$5.00		
Small Disposable Plates	25¢ ea		
Large Disposable Plates	50¢ ea		
Serviettes	15¢ ea		
NOTES			

Total _____





**Café on
the Park.**

Description	\$	Quantity	Total
DIETARY OPTIONS All prices per serve			
Sandwiches or Wraps – indicate your choices below <ul style="list-style-type: none"> • Gluten Free _____ • Vegan _____ • Dairy Free _____ 	\$7.50	_____	_____
Fruit & Cheese - cheese, fresh & dried fruit & crackers – Vegan/Dairy Free	\$12.00		
Cheese, dried fruit, nuts, fruit paste & crackers – Vegan/Dairy Free	\$8.00		
Dip - Assorted veggie crudités & crackers – Vegan/Dairy Free	\$7.00		
Frittata – Vegan/Dairy Free - served w/ tomato relish	\$4.00		





**Café on
the Park.**

Description	\$	Quantity	Total
Hot Food – prices are per piece			
• Mini pies – Gluten Free _____	\$2.00	_____	
• Sausage rolls – Gluten Free _____	\$2.00	_____	
• Quiches - Gluten Free _____	\$2.00	_____	
• Sausage Roll – Vegan/Dairy Free _____	\$2.00	_____	
• Sliders – indicate your choices below			
o Gluten Free _____	\$7.00	_____	
o Vegan/Dairy Free _____	\$7.00	_____	
• Burrito - indicate your choices below			
o Gluten Free _____	\$10.00	_____	
o Vegan/Dairy Free _____	\$10.00	_____	
• Sweet Treats – indicate your choices below – prices are per serve			
o Fruit & Grain Slice - Vegan _____	\$6.00	_____	
o Mud Cake - Vegan _____	\$8.00	_____	
o Orange & Almond Cake – Gluten Free/Dairy Free _____	\$8.00	_____	
o Chocolate Brownie – Gluten Free _____	\$6.00	_____	
NOTES			

Total _____



Due to seasonal factors, the unavailability of ingredients and unforeseen price rises, Café on the Park reserves the right to make changes to the menu and adjust prices where necessary.

Please confirm final numbers 72 hours prior to catering date. Final numbers will be charged for. Contact Naomi Butler-Moore, Chef & Social Enterprise Coordinator (03) 9720 5097 or email café@glenparkcc.com.au

Cancellations

Any order cancelled inside the required 72 hour window will be expected to pay any costs incurred to the Centre.

Payments

We accept payment by cash, EFTPOS, credit card or direct deposit/internet transfer.

Direct Deposit/Internet Transfer

Payments can be made by direct deposit or internet transfer to Glen Park Community Centre Inc.'s bank account as follows:

Bendigo Bank BSB 633-000 Account 1301 48075

In order to correctly identify your payment, please ensure that your **INVOICE NUMBER** and **NAME** are included in the details section of your internet or direct deposit transaction.

Please provide a remittance advice or return the payment advice slip portion of your invoice with the date the deposit was made so that payments can be reconciled. The advice may be emailed to finance@glenparkcc.com.au or sent by fax or post.

Cash

Cash should be presented at reception for a receipt to be issued. Please do not post cash.

Credit Card and EFTPOS

Credit Card and EFTPOS facilities are available at reception. Credit Card Payments can also be taken over the phone during office operating hours; Tues - Thurs 8:30am-6:00pm – Fri 8:30am – 3pm

Late/Nonpayment

Non Payers will be sent a first reminder notice 14 days after payment is due.

Upon non-payment of monies after a further 14 days, a second reminder notice will be sent.

After non-payment of monies after a total 45 days after payment is due, a letter of demand will be sent stating a debt collection service will be employed to cover outstanding fees if not paid within a further 7 days.

A debt collection service will be employed if payment has not been received after that final 7 day period. In the event of default, the Customer will be liable for the collection costs incurred as per the following clause:

In the event of the Customer being in default of his obligation to pay and the overdue account is then referred to a debt collection agency, and/or law firm for collection the Customer shall be liable for the recovery costs incurred and if the agency charges commission on a contingency basis the Customer shall be liable to pay as a liquidated debt, the commission payable by Glen Park Community Centre Inc. to the agency, fixed at the rate charged by the agency from time to time as if the agency has achieved one hundred per cent recovery and the following formula shall apply.

Commission = Original Debt x 100

100 – Commission % charged by the agency (including GST)

In the event where Glen Park Community Centre Inc. or Glen Park Community Centre Inc.'s agency refers the overdue account to a lawyer the Customer shall also pay as a liquidated debt the charges reasonably made or claimed by the lawyer on the indemnity basis.



Glen Park

Café on
the Park.

